

Check-In Team



Creek Kids Vision

We long for children to know God and know God's word. Our prayer for them is to walk in relationship with Jesus and that the seeds of the gospel will be planted in their hearts at an early age.

- Ephesians 1:16-17
I keep asking that the God of our Lord Jesus Christ, the glorious Father, may give you the Spirit of wisdom and revelation, so that you may know him better. I pray also that **the eyes of your heart may be enlightened** in order that you may know the hope to which he has called you, the riches of his glorious inheritance in the saints, and his incomparably great power for us who believe.
- 2 Timothy 1: 16
For this reason, I remind you to **fan into flame the gift of God**, which is in you through the laying on of my hands. For God did not give us a spirit of timidity, but a spirit of power, of love and of self discipline.
- Joshua 1:9
Have I not commanded you? **"Be strong and courageous. Do not be terrified; do not be discouraged, for the Lord your God will be with you wherever you go."**
- Isaiah 30:21
Whether you turn to the right or to the left, your ears will hear a voice behind you saying, **"This is the way, walk in it."**

The 5 Non-Negotiables

1. Praise & Worship (Age-Appropriate)
2. Scripture Memory
3. Bible Teaching
4. Small Group Discussion
5. Take-Home for Parents

Your Leadership

Dear Creek Kids Team,

Thank you so much for joining our team! What a joy it is to serve alongside you in ministry. Our prayer is that every child, birth to 5th grade, would experience the love of Jesus Christ while they are in our care. We pray that the experience children have in CREEK KIDS would plant seeds and spur them on to a relationship with Jesus!

We are thrilled to have the curriculum that we have, *The Gospel Project*. This curriculum is a chronological teaching of the Bible. We have seen God work through amazing things in the Old Testament and the hearts of the Israelites and we are currently diving into the New Testament with Jesus and John the Baptist. Wrestling big questions with our kids on fear, frustration and fairness have provided great discussion in our small groups.

It is our desire that CREEK KIDS be welcoming, warm, and safe. We pray that children feel valued at CREEK KIDS and that they enjoy the age specific ministry offered here.

Thank you for jumping in with both feet to children's ministry! I pray that you are blown away with how much God loves you and that you experience how great it is to be His vessel for children! As you bless children, I pray that you too are blessed!

In Him,

Ashleigh Marshall

Check-In Training

PLEASE:

1. Arrive 10-15 minutes prior to service time.
2. Put on a "Welcome Team" Lanyard.

3 Areas for our Check-In Teams: Main, 2-story, or Nursery

Check-In Team Jobs:

FRONT DOOR GREETERS:

Smile, greet families (by name if you are able), you are the first face people see as they come to Currey Creek. Please use this time to focus on all of our families coming to church. Stand at the front of your check in area. Be pleasant, friendly, kind and inviting. Please become familiar with our families and notice when we have new families. Direct new families to our "new family welcome team"

New Family Welcome Team:

Please engage with new families, direct them to your area (main check-in, toddler chapel; 2-story at black tables) where they can fill out the new family card. As they are filling out the new family card, please interact with the children and interact with the spouse. Make it as easy on them as possible to get this information on paper. As they are filling out the new family card, begin making the correct name tags:

Handwrite: Two tags: Parent and Child. Nametag needs to have the following information:

1. Child's Name
2. Any allergies
3. The last 3 digits of parent's cell phone

*please remember to explain the 3 digit code for the paging system/pick up procedure

**please inform the visiting family that next week they will be "in the system"

As you are walking with the new families, create conversation and explain to new families our areas and what their children will be doing during their time with us. When you have finished, please place the new family card in either 1) the holder over the door in main check-in or 2) in the inbox on the black table in the 2 story.

I-Pad Helpers: You are to oversee the checking in on the iPads in your area. Please be equipped and know all that you can for troubleshooting on the iPads.

- Use the override feature to check-in the family to the correct room if misplaced or there is no birthdate
- Use the notepad provided to make notes of any issues with existing families or equipment (iPads will be labelled)
- Guest with a family that is a member: hand write their tag and write their number code for their family

**** Please let Creek Kids know if you are available to stay the duration of the service in which you are serving, and we will place an asterisk by your name. If you have the asterisk by your name on any given Sunday, please help assemble snacks for the teachers and remain in the main check-in area with walkie-talkies so that you can assist the Creek Kids staff.**

Parent paging system:

1. Paging parents must be approved by a director. (Ashleigh, Kinleigh, or Jenny)

**** Explain paper system if check in system is down ****